

OVERVIEW

Crystal Reports 10: Report Design II Business Reporting Solutions – RD201

This two-day instructor-led course is designed to give learners comprehensive skills and in-depth knowledge to plan and create reports that will help them analyze and interpret important information.

The Crystal Reports 10: Report Design II – Business Reporting Solutions course is a core course in the Crystal Reports Certified Professional (CRCP) certification.

Who should attend?

This course is designed for report designers, who have taken CR10: Report Design I – Fundamentals of Report Design, responsible for creating & distributing reports.

What will I learn?

After completing the course, learners will be able to:

- Use the Repository
- Create complex formulas
- Create Report Templates
- Build parameterized reports
- Summarize data with Cross-Tabs
- Use report sections
- Build specialized reports
- Share reports on the web

Course Agenda

Use the Repository

- Manage the Crystal Repository
- Add folders to the Repository
- Add objects to the Repository
- Update Connection to the Repository Object in the Report
- Delete objects to the Repository
- Connect to your own Repository
- Create a Report from an SQL Command
- Create a Report from an Business View

Create Report Templates

- Applying a Crystal defined templates
- Building a Template without a data source
- Removing Templates

Create complex formulas

- Use Functions and Operators
- Define control structures available in Crystal Syntax
- Use Variables
- Use Arrays

Build parameterized reports

- Define and create parameters
- Use edit masks and descriptions
- Build a report with multiple parameters
- Create a date range parameter

Summarizing data with Cross-Tabs

- Build a basic Cross-tab
- Format a Cross-tab

Use report sections

- Use Sections
- Use group related functions to format sections
- Use Section Underlay

CR10: Report Design II – Business Reporting Solutions

Share reports on the web

- Define how Crystal Reports fits into the Crystal solution
- Use Crystal Enterprise Publishing Wizard
- View Parameterized Report in Crystal Enterprise

Build specialized reports

- Use the Running Total Expert
- Create a Form Letter
- Add Hyperlinks to a report
- Build a Report with Alerts
- Create a Top N Report

Delivery and duration

Two-day instructor-led course.

Certification Applicability

The Crystal Reports 10: Report Design II – Business Reporting Solutions course is a core course in the Crystal Reports Certified Professional (CRCP) certification.

Prerequisites

In this course you will be working intensively with Crystal Reports. To successfully understand the content and complete the activities, you must already be able to:

- Understand and use Windows conventions
- Understand basic database concepts
- Understand concepts taught in Report Design I

Note: Topics on Report Design II build on Report Design I concepts, therefore it is important that learners have a solid understanding of the concepts taught in Report Design I.

